

September 22, 2016

The City Council of the City of Idaho Falls met in Regular Council Meeting, Thursday, September 22, 2016, in the Council Chambers in the City Annex Building located at 680 Park Avenue in Idaho Falls, Idaho at 7:30 p.m.

There were present:

Mayor Rebecca L. Noah Casper
Councilmember Michelle Ziel-Dingman
Councilmember John B. Radford
Councilmember Ed Marohn
Councilmember David M. Smith
Councilmember Barbara Ehardt

Absent:

Councilmember Thomas Hally

Also present:

Randy Fife, City Attorney
Kathy Hampton, City Clerk
All available Department Directors

Mayor Casper invited Marcus Cabrera, a student at Rocky Mountain Middle School and Boy Scout Troop #449, to come forward and lead those present in the Pledge of Allegiance.

Mayor Casper requested any public comment not related to items on the agenda. No one appeared.

Consent Agenda Items:

The Mayor's Office requested Monica Bitrick to serve on the Civil Service Commission.

Idaho Falls Airport requested Council Ratification for Acceptance and Execution of Federal Aviation Administration (FAA) Grant Offer Land Acquisition North Parcel Project.

The City Clerk requested approval of Expenditure Summary for the month of August, 2016.

<u>FUND</u>	<u>TOTAL EXPENDITURE</u>
General Fund	\$1,053,336.13
Street Fund	76,626.22
Recreation Fund	22,367.33
Library Fund	33,509.62
Municipal Equipment Replacement Fund (MERF)	88,790.28
Electric Light Public Purpose Fund	220,302.82
Golf Fund	34,937.79
Self-Insurance Fund	56,667.72
Municipal Capital Improvement Fund	35,042.51
Street Capital Improvement Fund	8,500.00
Water Capital Improvement Fund	54,928.65
Airport Fund	131,473.23
Water and Sewer Fund	1,515,086.40
Sanitation Fund	2,147.94
Ambulance Fund	101,762.69
Electric Light Fund	3,753,585.33
Payroll Liability Fund	2,928,275.30
TOTAL	10,117,339.96

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The City Clerk requested approval of Treasurer's Report for the month of August, 2016.

The City Clerk requested approval of minutes from the August 11, 2016 Council Meeting; August 18, 2016 Special Council Meeting; August 22, 2016 Council Work Session; and August 25, 2016 Council Meeting.

The City Clerk requested approval of License Applications, all carrying the required approvals.

It was moved by Councilmember Marohn, seconded by Councilmember Radford, to approve all items on the Consent Agenda according to the recommendations presented. Roll call as follows: Aye – Councilmembers Smith, Radford, Dingman, Ehardt, Marohn. Nay – none. Motion carried.

Regular Agenda Items:

Municipal Services

Subject: Bid Rejection, IF-16-26, Long Range Inspection Camera System

It is the recommendation of the Public Works and Municipal Services Departments to reject all bids received for the long range inspection camera system.

Councilmember Marohn stated after evaluation of each bid received, there were technology-related discrepancies noted between the request for bid specifications and the vendor bid responses. The Public Works Department will re-evaluate the technology requirements and resubmit a bid at a later date.

It was moved by Councilmember Marohn, seconded by Councilmember Smith, to reject all bids received for the long range inspection camera system for the sewer division. Roll call as follows: Aye – Councilmembers Dingman, Smith, Marohn, Ehardt, Radford. Nay – none. Motion carried.

Subject: Bid IF-16-J, Information Technology Networking Software and Equipment

It is the recommendation of the Municipal Services Department to piggyback the State of Idaho Contract #PADD118 with Compunet, Inc. to access pricing discounts offered on the State of Idaho contract.

Councilmember Marohn stated the purchase will include two (2) routers and associated software for the City's fiber ring as well as Wi-Fi access points and associated software and licenses for the City's aging infrastructure.

It was moved by Councilmember Marohn, seconded by Councilmember Smith, to piggyback the State of Idaho Contract #PADD118 with Compunet, Inc. in the amount of \$80,050.44 for networking software, licenses and equipment Roll call as follows: Aye – Councilmembers Marohn, Dingman, Ehardt, Radford, Smith. Nay – none. Motion carried.

Subject: Renewal of Shore Tel Unified Communications Support and Maintenance Agreement

The Municipal Services Department respectfully requests authorization to renew the Shore Tel unified communications support and maintenance agreement with the City of Idaho Falls.

Councilmember Marohn stated the renewal option includes extended warranty protection and replacement, software updates, customer service assistance, and replacement of equipment as needed.

It was moved by Councilmember Marohn, seconded by Councilmember Smith To renew the Shore Tel Unified Communications Support and Maintenance Agreement for a 3-year renewal option for a total agreement amount of

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\$92,270.01, and give authorization for the Mayor to execute the necessary documents. Roll call as follows: Aye – Councilmembers Smith, Dingman, Radford, Ehardt, Marohn. Nay – none. Motion carried.

Subject: RFP – #16-026, Comprehensive Annual Financial Audit Services

For consideration is the evaluation for Request for Proposals #16-026, Comprehensive Annual Financial Audit Services. The City received a total of four (4) proposals. Based on the totality of the scored proposals and interview responses it is the recommendation of the Municipal Services and Idaho Falls Power Departments to enter into a professional service contract with Moss Adams, LLC.

Councilmember Marohn stated there is a slight increase in cost due to the City using only one (1) audit company for Municipal Services and Idaho Falls Power. He indicated Moss Adams, LLC is familiar with the newly-implemented Cayenta software system. Councilmember Smith believes the audit service companies should be re-evaluated on a regular basis.

It was moved by Councilmember Marohn, seconded by Councilmember Smith, to enter into a professional service contract with Moss Adams, LLC to provide comprehensive annual financial auditing services for a total contract award of \$104,925.00, and give authorization for the Mayor to execute the necessary documents. Roll call as follows: Aye – Councilmembers Marohn, Radford, Dingman, Smith, Ehardt. Nay – none. Motion carried.

Parks and Recreation

Subject: Festival of Lights Personal Services Agreement

The Parks and Recreation Department recommends approval of a professional services agreement between the City of Idaho Falls and Wilding Enterprises, LLC for set up and administration of a drive-through winter light display at Freeman Park.

Councilmember Radford stated this renewal agreement has a new owner. He indicated the Festival of Lights was very successful in the previous year.

It was moved by Councilmember Radford, seconded by Councilmember Smith, to approve of the Festival of Lights professional services agreement with Wilding Enterprises, LLC and give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows: Aye – Councilmembers Ehardt, Radford, Smith, Marohn, Dingman. . Nay – none. Motion carried.

Subject: Veterinary Services Independent Contractor Agreement

The Parks and Recreation Department recommends approval of a draft independent contractor agreement renewal between the City of Idaho Falls and Dr. Rhonda Aliah for the purposes of providing veterinary services at the Idaho Falls Zoo at Tautphaus Park from October 1, 2016 through September 30, 2017.

It was moved by Councilmember Radford, seconded by Councilmember Marohn, to approve of the Veterinary Services Agreement with Dr. Rhonda Aliah from October 1, 2016 through September 30, 2017, and give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows: Aye – Councilmembers Radford, Ehardt, Smith, Marohn, Dingman. Nay – none. Motion carried.

Subject: Tautphaus Park Arcade Concession Agreement Renewal

The Parks and Recreation Department recommends approval of the Tautphaus Park Arcade Concession Agreement with LOML, LLC dba Funland.

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It was moved by Councilmember Radford, seconded by Councilmember Marohn, to approve the Tautphaus Park Arcade Concession Agreement with LOML, LLC dba Funland, and give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows: Aye – Councilmembers Smith, Dingman, Ehardt, Marohn, Radford. Nay – none. Motion carried.

Subject: Ice Arena Concession Agreement

The Parks and Recreation Department recommends approval of the one (1) year food and beverage Ice Arena Concession Agreement with the Idaho Falls Youth Hockey Association.

It was moved by Councilmember Radford, seconded by Councilmember Marohn, to approve the Ice Arena Concession Agreement with the Idaho Falls Youth Hockey Association, and give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows: Aye – Councilmembers Smith, Radford, Dingman, Ehardt, Marohn. Nay – none. Motion carried.

Public Works

Subject: City Ordinance Revision – Title 8, Chapter 1 – Sewers

For consideration is a proposed revision prepared by the City Attorney to City Code Title 8, Chapter 1. The proposed revision reflects required changes due to utility customer reclassifications associated with the recently approved Fee Resolution.

Public Works Director Chris Fredericksen stated the proposed revisions include definition changes. Mr. Fife stated the definitions have been taken from the zoning code to allow proper zone use. Brief discussion followed regarding apartment definition.

It was moved by Councilmember Ehardt, seconded by Councilmember Dingman, to approve the ordinance amending City Code Title 8, Chapter 1, under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary. Roll call as follows: Aye – Councilmembers Dingman, Smith, Marohn, Ehardt, Radford. Nay – none. Motion carried.

At the request of Mayor Casper, the City Clerk read the ordinance by title only:

ORDINANCE NO. 3094

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, AMENDING TITLE 8, CHAPTER 1; ADDING DEFINITIONS AND CLARIFICATIONS IN SUPPORT OF RESTRUCTURED FEES RELATED TO THE CITY'S WASTEWATER SERVICES, SEWER SYSTEM, AND PUBLICALLY OWNED TREATMENT WORKS; AND PROVIDING SEVERABILITY, CODIFICATION, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

Brief discussion followed regarding apartment definition. At the request of Mr. Fife, agenda item 5.C.3) was discussed prior to agenda item 5.C.2) to allow Mr. Fife's confirmation of apartment definition.

Subject: Easement Vacation Request – 845 South Milligan Road (Instrument No. 975506)

As authorized by the Council on September 8, 2016, the City Attorney has prepared the documents to vacate the utility easement at 845 South Milligan Road.

Councilmember Ehardt stated this item is the continued process for a vacation request approved at September 8, 2016 Council Meeting.

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It was moved by Councilmember Ehardt, seconded by Councilmember Dingman, to approve the ordinance vacating the utility easement at 845 South Milligan Road under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary. Roll call as follows: Aye – Councilmembers Smith, Dingman, Radford, Ehardt, Marohn. Nay – none. Motion carried.

At the request of Mayor Casper, the City Clerk read the ordinance by title only:

ORDINANCE NO. 3096

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, PROVIDING FOR THE VACATION OF AN EASEMENT LOCATED WITHIN THE CITY OF IDAHO FALLS AND LEGALLY DESCRIBED IN SECTION 1 OF THIS ORDINANCE; PROVIDING THAT TITLE TO SAID VACATED EASEMENT SHALL VEST AS SPECIFIED IN SECTION 3 OF THIS ORDINANCE; PROVIDING THAT THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

Mr. Fife stated apartment definition is not included in the zoning code although it has been included in the Water and Wastewater Ordinances to differentiate dwellings. This will not affect the zoning code.

Subject: City Ordinance Revision – Title 8, Chapter 4 – Water Service

For consideration is a proposed revision prepared by the City Attorney to City Code Title 8, Chapter 4. The proposed revision reflects required changes due to utility customer reclassifications associated with the recently approved Fee Resolution.

It was moved by Councilmember Ehardt, seconded by Councilmember Dingman, to approve the Ordinance amending City Code Title 8, Chapter 4, under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary. Roll call as follows: Aye – Councilmembers Marohn, Dingman, Ehardt, Radford, Smith. Nay – none. Motion carried.

At the request of Mayor Casper, the City Clerk read the ordinance by title only:

ORDINANCE NO. 3095

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, AMENDING SECTION 8, TITLE 4, ADDING DEFINITIONS AND CLARIFICATIONS IN SUPPORT OF RESTRUCTURED FEES RELATED TO THE CITY'S WATER SERVICES; PROVIDING SEVERABILITY, CODIFICATION, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

Mayor Casper stated the Idaho Falls Power Open House is scheduled for September 24, and the soft closing for the Idaho Falls Zoo at Tautphaus Park will be in October.

There being no further business, it was moved by Councilmember Marohn, seconded by Councilmember Ehardt, that the meeting adjourn at 8:09 p.m. which motion passed following a unanimous vote.

s/ Kathy Hampton

CITY CLERK

s/ Rebecca L. Noah Casper

MAYOR